**IMPORTANT NOTICE:**

**FHS RESEARCH APPLICATION RELAUNCHED**

The **FHS Research Application** has relaunched! Below we have included instructions for returning users and for new users based on your affiliation with Boston University (BU) or institutions and organizations external to BU.

After review of the text below, if you have questions or concerns please contact the FHS ResApp Administrator at [fhsapp@bu.edu](mailto:fhsapp@bu.edu).

Thank you for your consideration,

The Framingham Heart Study

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### Boston University Users

<table>
<thead>
<tr>
<th>Current Situation</th>
<th>Next Steps...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returning users</td>
<td>First try to login using the BU Login button.</td>
</tr>
<tr>
<td></td>
<td><strong>Situation A:</strong></td>
</tr>
<tr>
<td></td>
<td>If you login with your user credentials and see your applications, you are all set.</td>
</tr>
<tr>
<td></td>
<td><strong>Situation B:</strong></td>
</tr>
<tr>
<td></td>
<td>If you login with your user credentials and are taken to the registration form, then BUMC IT was unable to determine your BU profile from the data provided in previous applications....</td>
</tr>
<tr>
<td></td>
<td>Please contact <a href="mailto:fhsapp@bu.edu">fhsapp@bu.edu</a> with your BUID, First Name and Last Name. BUMC IT will reconcile your account (this will allow them to use BU Login going forward).</td>
</tr>
</tbody>
</table>

These instructions apply to **new users** following instructions for the account registration process (page 2-6 of this document).

### Non-BU Users

<table>
<thead>
<tr>
<th>Current Situation</th>
<th>Next Steps...</th>
</tr>
</thead>
</table>
| Returning users   | 1) Navigate to the FHS Research Application Login Page.  
|                   | 2) Select the “Forget Password” link  
|                   | 3) Enter your institutional email address which was used for previous applications.  
|                   | This will initiate the process for you to create a password for your new FHS ResApp account. |
| New users         | Follow instructions for the account registration process (page 2-6 of this document) |
FHS Research Application – Registration of New Users

1) Navigate to https://wwwapp.bumc.bu.edu/FHSresapp

2) Click “Login” in the top right corner:

![Login page](image)

3) If you are logging in for the first time, please select “Register”.

![Register button](image)
4) For those completing “Registration”, complete the form and click “Submit”

5) You will receive a Success! Message in green at the top of the screen, “Success! Your request was successfully submitted and is being reviewed. You will receive an email when you are approved.”

- At this point, an email has been sent to the FHS Administrator whom will review your request for an account.
-Take a break, check your email -

6) After an FHS Administrator has approved your account request you will receive an email with notification of your approval (screenshot below).

7a) **FOR BU USERS:** Select “Login to FHS” within the email to setup your FHS ResApp account!

*Skip steps 7b and 7c.*

![Email notification](image.png)

Framingham Heart Study

Thank you for requesting access to the Framingham Heart Study Research Application

Your request for access has been approved. Please follow the link to log in

[Login to FHS](www.framinghamheartstudy.org)

www.framinghamheartstudy.org
7b) **FOR NON-BU USERS**: Select “Login to FHS” within the email to setup your FHS ResApp account!

![Email screenshot](image1)

7c) **FOR NON-BU USERS**: You will be brought to the “Create account login” screen. Please create a password and click ‘Save’.

![Password creation screenshot](image2)
8) You will return to the Login screen. Select “BU Login” if you created an account with your BU credentials, otherwise login in under “Custom Login”

9) You will be brought to the “My Applications” screen.

- Under “List of Applications” you will see a message that you have “No Applications on File”
- Please select “New Application” to start a new application.